ESL Group Attendance for the month/year _____

Group Name: _____ Tutor Name: _____

Location: _____ Coordinator Name: _____ Hrs per session: 2.0 hrs

Student Name	Phone Number	Wk1	Wk2	Wk3	Wk4	Wk5	Total Hrs

What ESL syllabus are you using? □ Advanced Reading □ Advanced Writing

□ Jump Start Lessons □ Conversation (VOA Idioms) □ My own materials

Are you supplementing the syllabus? □ Yes □ No

If using a syllabus, what lesson are you on? _____

If using other materials, what are students learning now?

_____

Student Accomplishments: _____

_____

What I need: _____